Regular Paydays for Employees of

Luce Research LLC		
	(Company Name)	
	Shall be as follows:	
Weekly Other	X Bi-Weekly	Monthly

By: Bi-Weekly on Friday. Please allow up to 5 business days for shipping

Title: ______Contact Payroll with any questions at 719-272-7200 XT: 205 (WE RECOMMEND SIGNING UP FOR DIRECT DEPOSIT)